**IUPUI Form for Creation of a New Undergraduate Minor**

Date:

School:

Department:

Are there additional academic units involved in this minor? \_\_Yes \_\_ No

If yes, list the academic units with contact people:

If yes, list any other units that will have approval co-responsibility:

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| **Minor Name, Description, and Implementation** |

Proposed name of minor:

\*Projected semester and year of implementation:

*\*This does not guarantee that the minor will be approved by the semester requested. It must still go through the appropriate approval process.*

Brief description (in 100 words or less):

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| **Future Employment Prospects** |

List possible careers for students with this minor:

Impact on future graduate or professional training or employment:

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| **Restrictions** |

Is the minor open to all majors for a baccalaureate degree? \_\_Yes \_\_ No

If the minor is not open to all programs, please explain the limitation:

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| **Rationale** |

Rationale for minor:

*(include the program’s goals and objectives)*

Explain how the minor upholds IUPUI’s mission and vision:

Describe how the minor enhances what the department or unit currently offers:

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| **Prerequisites and Required Courses** |

Total credits required for minor:

Are prerequisites required for minor? \_\_Yes \_\_ No

If yes, list required prerequisites (with minimum grades required):

Required courses for the minor (with minimum grades required):

Elective or substitute courses:

Are all new courses needed for the program already approved? If not, have the new courses completed the remonstrance process?

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| **Learning Outcomes, Experiences, and Assessment** |

List expected student learning outcomes for the minor:

How will learning be assessed?

How will the effectiveness of the program as a whole will be assessed and continuously improved?

Do any of the required courses carry RISE credit (optional)? If so, list them.

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| **Faculty and Resources** |

Do all of the courses required for the minor apply to other baccalaureate degrees with the department? If not, justify resource requirements.

Explain if the unit has existing resources (e.g., financial, learning, library, equipment) to offer the minor (or will resources be reallocated).

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| **Potential Negative Impact** |

Does the curriculum have the potential to negatively impact enrollment in the courses or degrees in other departments or academic units?

Is there any duplication of existing courses or programs in other schools? If so, please describe.

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| **Additional Comments and Information** |

Additional comments or information:

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| **Contact Information** |

Contact person for this minor:

Contact person’s email:

Contact person’s phone number: